

Wallington Jr/Sr High School

234 Main Avenue
Wallington, NJ 07057
Phone: 973-777-0808
Fax: 973-777-1434
www.wboe.org

2017-2018

STUDENT HANDBOOK

Please Note: The Administration reserves the right to make changes to the information contained in this planner to maintain order, safety, and discipline.

DISTRICT ADMINISTRATION

Superintendent of Schools	Mr. James J. Albro
Business Administrator	Mr. Joseph Brunacki III

HIGH SCHOOL ADMINISTRATION

Principal	Mr. Fred "Mike" Fromfield
Vice Principal	Dr. Yvette Lozanski
Director of Athletics/Phys. Ed.	Mr. James Branick

GUIDANCE

Supervisor	Mrs. Mary Jane Machtemes
Counselor	Mrs. Jackie Schwartz
Counselor	Ms. Jessica Soriano
Student Assistance Counselor	Ms. Jessica Citro

SUPERVISORS

Math/Science	Ms. Barbara Sondej
Physical Education/Related Arts	Mr. James Branick
Business/Social Studies	Mrs. Linda Ayers
World Language/Guidance	Mrs. Mary Jane Machtemes
English/ESL	Mrs. Bonnie Luberto

WALLINGTON BOARD OF EDUCATION

President Mr. David Pinto
Vice President Ms. Nancy Maciag

TRUSTEES

Mr. Bobby Ristovski Mr. Tom Brynczka
Mr. Joseph Smith Mrs. Staci Hlavenka
Mr. John Sobczyk Mrs. Theodora Calabrese
Mr. Michael Labriola

DAILY SCHEDULE

A.M. /P.M.	
Teacher Arrival	8:05
Period 1	8:22 – 9:04
Period 2	9:07 - 9:49
HR/Announcement	9:52 - 10:06
Period 3	10:09 - 10:51
Period 4	10:54 - 11:36
Period 5	11:39 - 12:21
Period 6	12:29 – 1:11
Period 7	1:15 - 1:57
Period 8	2:00 - 2:42

DELAYED SCHOOL OPENING POLICY:

Period 1	10:00-10:35
Period 2	10:37-11:11
Period 3	11:13-11:47
Period 4	11:49-12:23
Lunch	12:23-1:03
Period 5/6	1:03-1:37
Period 7	1:39 – 2:13
Period 8	2:15 – 2:50
Student Dismissal	2:50

12:47 DISMISSAL – (Single Session Days):

Period 1	8:22 – 8:55
Period 2	8:58 – 9:31
Homeroom	9:35 – 9:47
Period 3	9:50 – 10:23
Period 4	10:26 – 10:59
Period 5/6	11:02 – 11:35
Period 7	11:38 – 12:11
Period 8	12:14 – 12:47
Staff Dismissal	1:00
Staff Lunch	1:00 – 1:45 (If full day for staff)

* Note: periods rotate based on the day of the week.

Marking System

1. All grades above 65 will be reported as the exact numerical average.
2. All grades 65 and below will be reported in intervals of five.

The following is an interpretation of marks assigned to subjects:

- 90 - 100 - Outstanding Achievement
- 80 - 89 - High Achievement
- 70 - 79 -- Within Course Content Requirement
- Below 70 -- Not Passing

3. Citizenship - Grades below 80 are failing.

A student who at anytime during the school year has a failing average in citizenship will not be permitted to:

- a. attend school dances
- b. maintain student council membership (alternates will be act as replacements)
- c. participate in class trips (unless educational in scope)
- d. hold the position of class officer
- e. attend the school's prom
- f. attend senior class night
- g. hold membership in the NHS (pending committee's probationary decision)
- h. participate as football queen or attendant (as decided by prior year's grade)
- i. high school athletic participation- students with a failing average after the first 2 marking periods will be denied participation in the upcoming spring sport season. Students with a failing average for the year will be denied participation in the following year's fall & winter season,

This exemption will be maintained until a passing average is achieved. At that time all revoked privileges will be reinstated. If necessary, the administration will evaluate special circumstances and decide upon the appropriate action.

Participation in our athletic program requires students to be good citizens and achieve a satisfactory citizenship grade. Students who maintain a passing grade of 80 or above in citizenship will be permitted to participate on our athletic teams.

Note: NJSIAA academic component still applies.

1) Students with a failing average (below 80) in citizenship after the first 2 marking periods will be denied participation in the upcoming Spring Sports Program.

Note: At the conclusion of the 3rd marking period, should the citizenship grade result in a passing average (80 or above) for the 3rd marking periods, the student will be permitted to begin participation in the Spring Program.

Honor Roll

Superior Achievement

1. Mark of 95 or better in all academic subjects,
2. Passing mark in remaining subjects as well as citizenship.

First Honors:

1. Mark of 90 in all academic subjects (minimum of four)
2. Passing mark in remaining subjects as well as citizenship.

Second Honors:

1. Mark of 85 or above in all academic subjects (minimum of four)
2. Passing mark in remaining subjects as well as citizenship.

WALLINGTON HIGH SCHOOL DRESS CODE

We, at Wallington High School, believe that acceptable standards of dress should be exemplified by good taste, reasonableness and decency. Our decisions regarding dress are based on health and safety considerations besides preventing disruptions due to dress.

Dress Code

The following will not be permitted:

- Hooded Sweatshirts
- Hats, Headbands, or bandanas of any type (boys and girls)
- Bare midriffs or tops that are offensive, revealing or immodest
- Bare feet
- Beach style flip-flop sandals
- Undershirts or tank tops which leave the underarms exposed (boys)
- Wristbands or belts containing metal studs
- T-shirts with obscene or off-color designs or sayings.
- Pajama style pants

In addition to the items that are not permitted, it should be noted that:

- Jackets may not be worn in school.
- Skirts and shorts may be worn provided they are not excessively short or tight.
- Small chains attached to a wallet or keys will be permitted, but chains with no practical purpose may not be worn.
- Appropriate shorts will be permitted from September 1 to October 15 and from May 1 until the end of the year.

The Administration reserves the right to prohibit any inappropriate style of dress not specifically mentioned above.

WALLINGTON PUBLIC SCHOOLS UNIFORM DRESS CODE POLICY

1. The Board of Education believes school dress can influence pupil behavior and a school uniform policy will enhance a school's learning environment. In accordance with N.J.S.A 18A:11-7 and N.J.S.A. 18:A11-8, the Board adopts a uniform dress code provision of its Dress Code Policy to require all pupils to a uniform mode of dress.

2. The approved attire to be worn in each school shall be selected by a representative committee of staff and parent(s)/legal guardians(s) of the pupils attending the school. The approved attire to be worn shall be presented to the Board by the Principal for Board approval.

3. A description of the approved attire for each school shall be maintained in the Principal's office at each school.

4. The approved attire to be worn to school may be purchased by the parent(s)/Legal guardians(s) directly from the vendors who have been determined to provide the approved uniform clothing, or from other vendors of the parent(s)/Legal Guardian(s) choosing. The approved attire shall be allowable with or without school logo.

5. The Board believes the cost of outfitting students in uniform dress will result in less expense over time for each family. However, each school, working with the school's parent organization (when allowable), may develop fundraising opportunities, community donation programs, and corporate sponsorships to defray the cost of the school uniforms for economically disadvantaged pupils. Additionally, the Board reserves the right to fund any programs in an effort to defray these costs, should they so choose.

6. This uniform dress code addendum to the dress code does not prohibit pupils who participate in nationally recognized youth organizations (Girl Scouts, Boy Scouts, etc.) that are approved and/or recognized by the Board, from wearing organization uniforms to school on days the organization has a scheduled meeting or for a scheduled and specific purpose for wearing such organization uniform approved in advance by the Principal.

7. Principals may permit students to participate in dress down days with advance notice.

8. A parent(s)/legal guardians(s) may request an exemption for their child wearing the approved apparel by completing the application for Uniform Dress Code Policy Exemption stating a bona fide religious or philosophical objection to wearing the approved apparel.

a) The Application requires the applicant to indicate the objection with specificity and to provide the alternative dress the pupil will wear to school to be in compliance with the bona fide objection.

b) The Principal will designate a committee of school staff members to consider all exemption requests and the committee will grant exemptions upon a finding that the objection is based in a deeply held religious or philosophical belief.

9. A pupil who does not wear approved apparel without permission and/or an exemption shall be subject to the following:

Incident:

1st

The school will contact the parent(s)/legal guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a written warning that will be sent home to parent(s)/guardian(s).

2nd

The school will contact the parent(s)/guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a second written warning that will be sent home to parent(s)/guardians(s).

The student will serve an administrative detention (after school).

3rd

The school will contact the parent(s)/guardians(s) and request that the student's school uniform be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a third written warning that will be sent home to parent(s)/guardians(s).

The student will serve a second administrative detention (after school)

4th

The school will contact the parent(s)/guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a fourth written warning that will be sent home to parent(s)/guardians(s).

The student will serve two days of after school administrative detention (grammar school) OR a Saturday Detention (Jr/Sr High School) for continued insubordination.

5th

The school will contact the parent(s)/guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a fourth written warning that will be sent home to parent(s)/guardians(s).

The student will serve an administrative detention (after school).

The student will receive a 5 point citizenship deduction.

6th

The school will contact the parent(s)/guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a written warning that will be sent home to parent(s)/guardians(s).

The student will serve a Saturday Detention.

The student will receive a 5 point citizenship deduction.

7th

The school will contact the parent(s)/guardians(s) and request that the student's appropriate clothing be brought to school.

The student will have the opportunity to change clothes, if possible.

The student will receive a written warning that will be sent home to parent(s)/guardians(s).

The student will receive a 5 point citizenship deduction

The student will serve 1 day of OUT OF SCHOOL SUSPENSION.

There will be a mandatory parent meeting.

For further violations of the policy, the principal will have the discretion to impose disciplinary measures that are deemed appropriate inclusive of curtailing extra-curricular involvement or other privileges.

10. A pupil will not be penalized academically or otherwise discriminated against nor denied admittance to school if the pupil is granted permission to be excused from the school uniform requirement by the Principal, or designee, or is granted an exemption.

11. The Board of Education will evaluate the effectiveness of this Policy on an annual basis before the end of each school year. The Principal of each building will compile a report to the Superintendent to be presented to the Board.

12. The Building Principal of each school will distribute a copy of this Policy:

a) To all parent(s)/legal guardian(s) of all pupils in the school;

b) To parent(s)/legal guardian(s) of all pupils entering the school from another school in the district; and/or

c) To parent(s)/legal guardian(s) of all pupils entering the school during the school year from another school district.

13. A. Official School Wear - All School

Long or Short sleeve polo style shirt with a collar (with or without logo). Acceptable colors shall be royal blue, white, or grey. For clothing with a logo, the Wallington Public School logo will be printed on the left side.

A grey, royal blue, or white cardigan or fleece (without a hood) may be worn in addition to a polo shirt.

A long sleeve shirt (WITHOUT writing on the sleeve) may be worn under the polo shirt.

Bottoms can be any shade of khaki, black, or non-denim navy blue.

Bottoms may include:

Slacks (must be worn at waistline)

Skirts and skorts (no shorter than 2" above the knee)

Ankle Length Skirts

Shorts (no shorter than 2" above the knee) during designated times of year.

Capri pants

Footwear must follow criteria in the current Student Dress Code.

Students shall wear their clothing only in ways that are permitted in the dress code, so as to maintain safety and minimize unnecessary distraction.

B. Official School Wear - Physical Education

Elementary Students will wear Official Physical Education School Wear the entire school day on the day(s) they participate in Physical Education.

High School Students come to school in their Official School Wear and change into and out of Official Physical Education School Wear during their Physical Education class period.

Grey T-shirts with Wallington Public School logo will be available for students.

Sportswear or spirit wear purchased through approved Wallington sports, activities or PTA/Home & School are acceptable as Official Physical Education Wear as approved.

Writing horizontally across the back of sweat pants or shorts is not acceptable.

*Any family who has a question about this policy or regulation should contact their child's school directly.

WALLINGTON PUBLIC SCHOOLS CHEMICAL SUBSTANCE ABUSE PREVENTION AND CONTROL POLICY

The full policy for chemical and substance abuse can be found on the district Website and it is posted in all student homerooms.

SEXUAL HARASSMENT POLICY

I. THE POLICY

A. It is the policy of the Wallington Public Schools to maintain a learning and working environment that is free from sexual harassment.

B. It shall be a violation of this policy for any member of the Wallington Public Schools staff to harass another staff member or student through conduct or communications of a sexual nature as defined in Section II. It shall also be a violation of this policy for students to harass other students through conduct or communications of a sexual nature as defined in Section II.

II. DEFINITION

A. Sexual harassment shall consist of unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature when made by any member of the school staff to a student, when made by any member of the school staff to another staff member, or when made by any student to another student when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education, or when:

2. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting that individual, or when:

3. Such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating an intimidating, hostile, or offensive employment or education environment.

B. Sexual harassment, as set forth in Section II-A, may include, but is not limited to the following:

- verbal harassment or abuse
- pressure for sexual activity
- repeated remarks to a person, with sexual or demeaning implications
- unwelcomed touching

- suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, job, etc.

III. PROCEDURES

A. Any person who alleges sexual harassment by any staff member or student in the school district may use the procedure detailed in the Grievance Procedure. Filing of a grievance will not reflect upon the individual's status nor will it affect future employment, grades, or work assignments.

B. The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the school district's legal obligations, and with the necessity to investigate allegations of misconduct and to take corrective action when this conduct has occurred.

IV. SANCTIONS

A substantiated charge against a student in the school district shall subject that student to student disciplinary action including suspension or expulsion, consistent with the student discipline procedure.

V. NOTIFICATION

Notice of this policy will be circulated to all schools and departments of the Wallington Public Schools on an annual basis and incorporated in the Policy Handbook.

STUDENT GRIEVANCE PROCEDURE

DEFINITION

A grievance shall mean a dispute or unresolved difference arising from the daily interaction and conduct of the student/teacher/school employee relationship(s), in school sponsored athletic and/or co-curricular activities, and the academic classroom.

1. Any student who feels he/she may have a grievance must first discuss it with the person involved within five (5) school days. If the deadline is not met, then it cannot be grieved.
2. If the matter is not resolved to the student's satisfaction, then it may be presented, in writing, to the Faculty Student Council Board. This action must take place no later than five (5) days after the initial meeting with the staff person involved.
3. The Board shall consist of the Student Council President and Vice President, a representative of the WEA, and a faculty member. The Supervisor of Guidance will act as chairperson for academic matters, the Vice Principal for discipline matters, the Athletic Director as chairperson for athletic matters, the Student Activities Coordinator for other co-curricular matters, and the Student government Coordinator for concerns regarding school elections. The parties involved

in the dispute will be present and may have witnesses present. The Affirmative Action Officer will also be present.

4. The Board will have three (3) school days in which to respond in writing to the complaint.
5. If the matter is still not resolved to the satisfaction of the student, he/she has three (3) school days to submit the grievance, in writing, directly to the principal. The principal has three (3) days to respond, in writing to the student and parent/guardian.
6. If the principal's decision is unacceptable, then the matter may be submitted in writing, to the superintendent no later than five (5) school days after the principal's decision has been rendered.
7. The superintendent has five (5) school days to respond, in writing, to the student and parent/guardian.
8. If the superintendent's decision is not accepted, the matter can be appealed to the Board of Education within (7) seven school days. The student and/or parent must notify, in writing, the Superintendent of Schools. A meeting with the Board will be scheduled by the Superintendent.
9. If the Board's decision is not accepted, the matter may be pursued through the New Jersey Commissioner of Education's office.

Failure to meet any of the timelines will terminate the grievance procedure.

STUDENT DEPORTMENT

In order to provide a common understanding of rules concerning student behavior in this school, the following list of major infractions and effect on deportment is offered:

1. Minor Infractions

-reprimand with possible 5 points in citizenship deduction after vice principal review

2. Sent to Vice Principal or other incident of misconduct

-after school detention with 5 points in citizenship deduction after vice principal review

-multiple offenses may result in Saturday detention.

3. Insubordination (directed at a staff member)

-**Saturday detention** with 10 points in citizenship deduction

4. Truancy

-Saturday Detention with 10 points in citizenship deduction

5. Leaving School Grounds

-Saturday Detention with 5 points in citizenship deduction

6. Class Cut

-2 days central detention with 5 point deduction

-2nd offense will result in 3 days of central det.

7. Central Detention Cut

- 1st time will result in 2 central detentions and 10 pt. deduction
- 2nd (plus) offense will result in a Sat. Detention and 20 pt. deduction.

8. Forgery..(Warning Notices, etc.)

- Saturday Detention** with 15 points in citizenship deduction, also parental notification

9. Fighting

- aggressor (if able to be determined)- **OUT OF SCHOOL SUSPENSION** with 55 citizenship grade.
 - non-aggressor (if able to be determined)- of **Saturday Detention** with 15 point citizenship deduction
- A report of the incident may be forwarded to the police.

10. Smoking (including vaping, or possession of vaping device)

- Saturday Detention** with 15 pt. Citizenship deduction,
- With each offense charges filed and a possible \$250 municipal fine will be assessed. A report of the incident will be forwarded to the police. Subsequent offenses may result in suspension from school.

11. Profanity

- directed at a teacher is **OUT OF SCHOOL SUSPENSION** with 60 citizenship grade
- other instances- **Saturday Detention** with 15 pt. Citizenship deduction

12. Theft

- Saturday Detention with a 10 pt. Citizenship deduction
- mitigating circumstances may require a more severe consequence to include **SUSPENSION**

13. Class Suspension

- Report to room VP office for that period, 10 citizenship deduction

14. Destruction to School Property

- imposed replacement costs, 15 point citizenship deduction, **Saturday Detention**

15. Cutting Saturday Detention

- Out of School Suspension** and 60 citizenship grade

- Students who do not attend a Saturday detention will be prohibited from participating in extra-curricula activities as follows:

- Athletes/cheerleaders/marching band- the next (1) scheduled athletic event, at the same level (varsity, J.V.) until the detention is completed.
- Other students- student council meetings, dances, trips, and attendance at athletic events during the week following the violation

16. Dress Code Violation

-possible 5 point citizenship deduction after vice principal's review, with student requiring to change

17. Fireworks, Stink Bombs, Etc.

- Saturday Detention with a 10 point citizenship deduction

18. Cell Phones

-confiscation with parental notification and return, subsequent violations can result in police notification, confiscation, detention, **Saturday Detention**, also a 5 point citizenship deduction after vice principal's review. For all subsequent incidents, the parent must come to pick the phone up. The phone will not be returned to the student.

19. Student Harassment (Racial, Sexual, Etc.)

-consequence will be as stated in the School's Harassment Policy

20. Weapon or Drug Possession

-OUT OF SCHOOL SUSPENSION 55 Citizenship Grade

21. Fire Alarms / Bomb Threats

-OUT OF SCHOOL SUSPENSION with a 55 Citizenship Grade

NOTE: Infractions not specifically delineated above or excessive degrees of the infractions will be handled in the appropriate manner by the Principal or Vice Principal.

NOTE: Specific infractions, including vandalism, violence, weapons and substance abuse will be recorded on an incident form, filed and forwarded to the proper authorities

Students with failing average in citizenship will be prohibited from participating in class trips and other school related activities as determined by the administration.

SATURDAY DETENTION PROGRAM

1. Saturday detention will run from 8:00 - 12:00 noon. The length of time required will be assigned as per the offense. A minimum of three and one-half hours will be required.

2. THREE AND ONE-HALF HOURS *

Excessive tardies as per the Tardy Policy

Initial violations regarding:

Cutting class

Profanity

Smoking (Subsequent offenses are reported to the WPD)

Insubordination

Physical confrontations (non-fighting)

Leaving school grounds

Possession of Vaping Devices or E-cigarettes

FOUR HOURS *

Truancy

Fighting - Non-aggressor (This is the person who responds in defense)

Any repeat of the aforementioned violations may result in a four hour discipline.

*Other offenses not included here are up to the determination of the administrator

Please Note:

Inclement Weather

Should inclement weather occur during the winter months, Saturday detention will be postponed until the following weekend.

A student assigned to Saturday detention is prohibited from participating in any activity scheduled on that day from 8:00 - 12:00. This includes athletic contests, academic decathlon, band, etc.

Food, beverages, radios, and headphones are not permitted.

Students who arrive late will be referred to the Vice Principal for additional Saturday detention or suspension.

Failure to attend Saturday detention will result in an out-school suspension on Monday with a **required parental notification**. The parents of students who are absent will be contacted Saturday morning. If an emergency prevents a student from attending, a parent should contact the disciplinarian office on Monday morning. Medical emergencies must be properly documented. In addition, the Saturday detention will have to be made-up. Deportment grade of 55.

NOTE: Students who do not attend a Saturday detention will be prohibited from participating in extra-curricular activities as follows:

- a. athletes/cheerleaders/marching band – one athletic event, at the same level (varsity, J.V.) until the detention is completed
- b. other students - student council meetings, dances trips, and attendance at athletic events during the week following the violation

Students who are disruptive will be sent home and suspended from school on Monday

FIRE DRILL REGULATIONS

Every student should be familiar with:

- I. EXIT
 - A. Regular exit and emergency exit

B. This information is posted in every room

II. FIRE DRILL ORGANIZATION

A. Pass in double file.

B. Return in double file.

C. Blocked exit - countermarch to emergency exit.

D. Pass briskly, quietly and orderly.

E. Never go for clothing or other belongings.

F. Hands free and empty.

G. If something is dropped, leave it.

H. Door monitors - hold doors for their class only, and move to end.

I. Students should gather with their teacher for attendance and instructions. (teachers will have colored room signs)

III. WHAT TO DO DURING DRILLS EXECUTED AT VARIED TIMES:

A. **Dismissal time** Classes are to use exits and follow procedures designated for their homerooms. Students will be dismissed outside at a given signal after the drill is completed by the entire school.

B. **Classes in another room:** Classes are to use exits and follow procedures designated for that room and posted therein.

C. **Students carrying equipment:** When a student is carrying equipment such as visual or auditory aids, etc. the student should deposit it in any room or alcove that is near, making sure that it is not blocking the right of way. The student should then go to the nearest exit and try to rejoin his or her group outside.

D. **Student not with class:** (in lavatory, hall, etc), that student should exit the nearest safe exit and find their class or report to an administrator.

E. **Before school convenes:**

1. Students who have not yet arrived at class – students should leave the nearest safe exit and locate their teacher or an administrator.

F. **Between Classes:** If a drill should occur while classes are passing, students should go to the nearest safe exit and find their classroom number from the colored placards.

IV. WHAT STUDENTS DO IF THEY DISCOVER A FIRE

A. Tell the nearest teacher, janitor or employee.

B. Activate the alarm.

SEARCH AND SEIZURE

School lockers remain the property of the district even when used by pupils. Lockers are subject to administrative search in the interests of school safety, sanitation, discipline, enforcement of school regulations and to search by law enforcement officials on presentation of a proper warrant.

The principal or other official designated by the Board of Education may inspect lockers or other storage facilities provided for use by students as long as the parents and students are informed in writing at the beginning of each school year that inspections may occur. The Wallington High School

administration will execute at least one unannounced search of all student lockers at least once per marking period.

A pupil's person and possessions may be searched by a school official provided that the official has reasonable grounds to suspect that the search will turn up evidence that the pupil has violated or is violating either the law or the rules of the school. Under no circumstances shall a search be conducted based solely upon an anonymous tip and/or a rumor that contraband is present. The extent or scope of the search shall be reasonably related to the age and sex of the pupil and the nature of the infraction. A physical search may only be conducted by a staff member of the same sex as the pupil and with administrative approval. Before instituting such a search, except in cases of emergency, the principal shall try to inform the parents/guardian and request their presence.

SMOKING (Including Vaping)

Students smoking will not be permitted on any part of the school grounds or buildings. Violation of this regulation will result in the student receiving a Saturday detention or in school or out of school suspension. All violations will result in charges being filed with the possibility of a municipal fine.

LOST AND FOUND

A student should report the loss of an item to the vice principal's office immediately.

LAVATORIES

Permission to use the lavatory can be obtained from the classroom or teacher who will issue a pass.

1st floor lavatories—grades 9-12

3rd floor lavatories—grades 7+8

USE OF RADIOS, "IPOD", or other listening devices

As of September 1, 2013, students may not listen to personal radios, iPod, MP3s, or other listening devices while inside the school building without the express permission of the principal. If such devices are used in violation of the statute, they will be confiscated whereupon disciplinary action may be taken. This is a matter of health and safety as well as a disruption to the educational environment.

TARDY POLICY

Students who report to school after 8:22 will be considered tardy. Such students are to report to the vice principal's office for a late pass. To be excused, a parent must call the school describing the reason for the tardiness. The vice principal will determine the appropriateness of the excuse.

NOTE: The same procedure will apply for students who report late to class following their lunch period.

The consequences for unexcused tardies, per marking period, are as follows:

- 1.....2pt. citizenship deduction
- 2.....2pt. citizenship deduction
- 3.....2pt. citizenship deduction

- 4.....5pt. citizenship deduction, after school detention
- 5.....5pt. citizenship deduction, after school detention
- 6.....5pt. citizenship deduction, after school detention
- 7.....5pt. citizenship deduction, after school detention
- 8.....Saturday Detention, parental notification
- 9+.....5 pt. citizenship deduction, after school detention

There is now a 7-consecutive school day probation period. No lates during that period will result in a return to 0 tardies.

Students who are more than fifteen (15) minutes late for a class shall be considered as absent from the class when the tardy is unexcused.

ATTENDANCE POLICY

1. Parents are to call if a student is absent. The administration reserves the right to reject reasons which are not acceptable.

Cumulative unexcused absences will be recorded. Such absences will result in course failure when the total reaches 5 in one marking period. When the total reaches 18 cumulative unexcused absences for the year, the result will be loss of credit in all courses involved. Seniors who have 18 or more total absences (excused or unexcused) will not be permitted to attend the senior class trip or "Class Night."

2. Tardiness to school resulting in absences from course or late arrival to course shall be considered cumulative absence for that class unless it is the result of:

- a. Physician's or dentist's appointment
- b. Driver's test appointment
- c. Fulfillment of a religious obligation as permitted by law
- d. Required attendance in court
- e. Any other just cause as determined by the administration

3. Students not present prior to 9:04 a.m. or 1:45 p.m. will be marked absent for the respective session.

ATHLETIC ELIGIBILITY

1. Co-Curricular activities falling under the jurisdiction of this proposal will include all varsity and sub varsity athletic activities

2. Policy

- Eligibility as of September 1, will be based upon the minimum requirement set by the N.J.S.I.A.A.
- A student must have earned 27 1/2 credits the preceding year. In effect, this means that the student must have passed six (6) full year courses during that year.

- Eligibility will be reassessed at Mid-Year.
- A student must have earned 13 3/4 credits to be eligible for the second semester.
- The student's eligibility status will remain in effect for the rest of the school year.
- Students who are classified by the Child Study Team will be exempt from this policy. Their eligibility will be determined by the C.S.T. and the administration or on an individual basis.

Although academically eligible, the administration reserves the right to prohibit a student-athlete from participating in an activity for any period of time due to attendance or behavioral problems.

DATES OF IMPORTANCE

Sept. 6 – First day of School	Dec. 25-Jan 2 – School Closed
Sept. 6,7,8, – 12:47 Dismissal	Jan. 15 – School Closed/Staff Only
Sept. 27 – Back to School Night	Jan. 29 – End of 2 nd MP
Oct. 9 – School Closed/Staff Only	Feb. 19-23 – School Closed
Nov. 7 – School Closed	Mar. 7 – 12:47 Dismissal
Nov. 9-10 – School Closed	Mar. 14 -- 12:47 Dismissal/Parent Visitation (afternoon)
Nov. 13 – End of 1 st Marking Period	Mar. 30 -- School Closed
Nov. 22– 12:47 Dismissal	Apr. 9-13 -- School Closed
Nov. 23-24 – School Closed	Apr. 17 -- End of 3rd MP
Dec. 6 – Parent Visitation	May 28 -- School Closed
Dec. 22 – 12:47 Dismissal	June 20 -- End of 4th MP

HONORS AND AWARDS

Senior National Honor Society

Students who at the middle of the junior year maintained an established minimum academic average are eligible for National Honor Society consideration. In addition to the academic requirement a student must excel in service, leadership and character. All qualities are given equal weight. Candidates must have been in the school for a minimum of one semester. All staff members contribute to the selection process. Final selection is made by the Honors Committee after students have applied for membership.

Members should fully understand they are liable for probation and dismissal if they do not maintain the standards that were the basis for their selection. Dismissal is not automatic. All dismissal decisions will be made by the Honors Committee.

Valedictorian

The senior who ranks highest in scholarship as determined by cumulative academic average is awarded a gold medallion by the Board of Education.

Salutatorian

The senior who ranks second highest in scholarship as determined by cumulative academic average is awarded a silver medallion by the Board of Education.

Our policy will be that one valedictorian/salutatorian will be selected unless the difference in the two top cumulative averages is one tenth (.1) of a point or less after the third marking period of the senior year.

Junior National Honor Society

One of the highest honors a student can attain in his or her junior high school career is to be inducted into the National Junior Honor Society. Induction results in a culmination of hard work in four areas: character, leadership, service and scholarship.

After students have been inducted into the National Junior Honor Society, they must maintain their standing. In other words, they are required to maintain a 90 average or better, high character, service to school and/or community, and leadership. At Wallington High School, our NJHS inductees are expected to participate in our Peer Tutoring Program when asked. It is one of the requirements for maintaining their NJHS status in our Acadarchs Chapter of NJHS.

OTHER MISCELLANEOUS

LEAVING THE SCHOOL GROUNDS

While school is in session students may not leave the school grounds once they have arrived unless they have permission from an administrator. THIS IS AN ESPECIALLY IMPORTANT REGULATION WHICH, IF VIOLATED, WILL RESULT IN A STUDENT RECEIVING A SATURDAY DETENTION.

AUTOMOBILES

Students are not allowed to park their cars on the school grounds due to limited parking space. Because the driveways are used by both cars and pedestrians, pupils should exercise extreme care on entering and leaving school grounds.

MEDIA CENTER

All students have access to the many materials in our media center either at specified times during the day or after school until 3:15PM. On Tuesday, Wednesday, and Thursday the Media Center is opened to 3:45PM.

LOCKERS AND LOCKER REGULATIONS

Each student in school will be assigned a wall locker. Lockers are not to be abused. Kicking doors shut, forcing lockers to close when they are over-filled, slamming doors, hanging on them, and other similar types of abuse may result in depriving a student of the use of a locker.

Lockers are for your use and convenience. Please keep them clean.

NOTE - It is unwise to keep money or valuables inside any lockers. The school cannot be held responsible for any theft; you are responsible for your own possessions.

ILLNESS DURING SCHOOL

Anyone who becomes ill during school hours is taken to the school nurse. If necessary, the parent is contacted. In case of accident or injury in school, first aid will be administered by the school nurse or physical education instructors if the nurse is out of the building. Parents are notified if further medical care is needed, or if the injured student is to be taken home or to the hospital.

HEALTH SERVICES

The school has the responsibility and unique opportunity in influencing positive attitudes and providing of services which will promote optimum health in the future of each student. Goals of the school health services include:

- Identification of health problems and needs of student.
- Assisting students to become increasingly responsible for their own health.
- Promoting an optimal level of health and safety within the school and during school related activities.
- Providing health education and health counseling to all students.

Student Health Appraisals consist of the following examinations and screenings which are conducted at various grade levels recommended or mandated by the State Dept. of Health and Education:

Physical Examination

Vision Screening

Hearing

Tuberculin Testing

Weighing & Measuring

Dental Screening

Scoliosis Screen

Classroom inspections for various health problems